

**JUDICIAL SERVICE COMMISSION  
EDO STATE OF NIGERIA, BENIN CITY**

**VACANCY**

Applications are invited from suitably qualified candidates to fill the following vacancy due to retirement and exit from service in Edo State Judiciary.

**POSITION**

- i. Confidential Secretary Gd.II, SGL 07

**QUALIFICATIONS**

Candidate must possess any of the following qualifications:

- i. Senior Secondary School Certificate/West-African School Certificate or General Certificate of Education (GCE) plus R.S.A or Civil Service Training School Certificate in Shorthand and Typewriting at 120 and 60 words per minute respectively.
- ii. Higher National Diploma (HND) in Secretarial Studies or Office Technology and Management including a pass at 120 and 60 words per minute in Shorthand and Typewriting respectively from a recognized Secretarial/Technical Institution.

**CONDITIONS OF SERVICE**

The appointment above is pensionable and will be on probation for two (2) years.

## METHOD OF APPLICATION

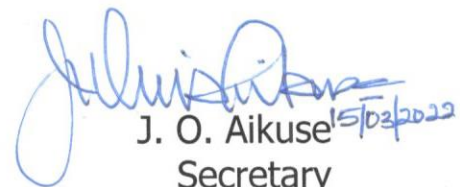
Interested candidates should apply in their own writing and submit with accompanying documents directly or sent by registered post to the Secretary, Judicial Service Commission, High Court Complex, Sapele Road, P.M.B, 1505, Benin City.

Each application must be accompanied with the applicants;

- i. Curriculum Vitae.
- ii. Photocopies of credentials.
- iii. Two Phone numbers.
- iv. The application and the accompanying documents shall be submitted in triplicate.

## CLOSING DATE

Closing date for the submission of the application shall be on Tuesday 22<sup>nd</sup> March, 2022.



J. O. Aikuse

Secretary

Judicial Service Commission  
Benin City